



# MYRTLEFORD LAWN TENNIS CLUB SPECIFIC COVID SAFE PLAN

| 1. Organisational            |  |
|------------------------------|--|
| What measures MLTC will take |  |
| Access to information        | <p>MLTC Committee will refer to official information sources including:</p> <ul style="list-style-type: none"> <li>a. Australian Government Department of Health<br/> <a href="https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert">https://www.health.gov.au/news/health-alerts/novel-coronavirus-2019-ncov-health-alert</a></li> <li>b. Relevant State/Territory/local government websites</li> <li>c. Tennis Australia<br/> <a href="http://www.tennis.com.au">http://www.tennis.com.au</a></li> <li>d. Tennis Vic<br/> <a href="https://www.tennis.com.au/vic/">https://www.tennis.com.au/vic/</a><br/> <a href="#">Tennis Victoria COVID-19 Toolkit   Home   Tennis Victoria</a></li> </ul> |
| Governance                   | <p>MLTC is governed by Tennis Australia as an affiliated club. MLTC will follow guidance provided by Tennis Australia in the 'Tennis Victoria COVID 19 Toolkit'</p> <p><a href="#">Tennis Victoria COVID-19 Toolkit   Home   Tennis Victoria</a></p>   |
| Strategy                     | <p>Refer to the Tennis Victoria for guidance in updating COVID Safe Plan</p> <p><a href="#">LATEST COVID UPDATES FOR VICTORIA   News   Tennis Victoria</a></p>   |
| Communications               | <p>All relevant information will be communicated via the club website <a href="http://www.myrtlefordtennis.com.au">www.myrtlefordtennis.com.au</a> email to members, Team App, and posters and information on the club grounds</p>   |
|                              |  |
| 2. Approvals                 |  |
| What measures MLTC will take |  |
| Government                   | <p>MLTC will abide by the Victorian Government Guidelines for Regional Victoria</p>  |
| Sport                        | <p>Committee approval must be given prior to commencement of the competitions, coaching and activities on the club grounds</p>   |



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| <b>3.Return to Play</b>     | What measures MLTC will take  |
|-----------------------------|---|
| Principles                  | Follow the COVID SAFE principals outlined by the Victorian Government and the Department of Health  |
| Communication and Education | Communication of expected practices to all members and visitors using the club facilities, via the club website, emails to members and posters<br>Encourage all participants to check in to Services Victoria App QR code                               |
| Attendance Records          | A register of participant details for anyone entering the club grounds will be maintained for each of the competition days <ul style="list-style-type: none"><li>• Keep score sheets for 28 days</li><li>• Use of QR code</li></ul> Paper sign in sheet |
| Equipment                   | Tennis equipment will not be shared. All players to bring their own racquet and drink bottle.<br>Tennis balls to be supplied by the club.   |
| Coaching                    | Coaching permitted as per the guidelines<br>Coach to abide by the guidelines set out by Tennis Victoria<br><a href="#">Tennis Victoria COVID-19 Toolkit</a>   <a href="#">Home</a>   <a href="#">Tennis Victoria</a>                                    |



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| 4. Facilities              | What measures MLTC will take  |
|----------------------------|---|
| Managed Access             | All indoor facilities are open<br>Adults must maintain social distancing<br>Following from the Government of Victoria and the Tennis Victoria guidelines <a href="http://www.tennis.com.au">www.tennis.com.au</a> |
| Physical distancing        | Display information and signage at club entrances and in toilet areas regarding Tennis Victoria guidelines for physical distancing  |
| Bar/Canteen                | Canteen and kitchen facilities are open   |
| Attendance Record          | A register of participant details for anyone entering the club grounds will be maintained for each of the competition days: Keep score sheets for 28 days, Use of QR code, Paper sign in sheet available          |
| 5. Hygiene                 | What measures MLTC will take  |
| Personal Infection Control | Provide information and instruction on health hygiene and hand washing in the form of posters<br>Club to maintain a supply of hand sanitiser  |
| Hygiene                    | Posters regarding hygiene and hand washing<br>Club toilet facilities will remain open, though doors will stay open. Regular cleaning.<br>Encourage hand washing pre and post using shared tennis balls            |
| Cleaning                   | Competition organisers to provide regular cleaning of communal tennis equipment<br>Toilet areas to be cleaned after each competition.   |
| PPE                        | Volunteers 12 years and older working in canteen or bar areas during competition must wear a mask in public facing areas, unless exemption applies.   |



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|                         |  |
|-------------------------|--|
| 6.Management of Illness |  |
| Management              | Initiate standard public health response to suspected or confirmed COVID 19 case<br>Follow the guidelines as set out in the Tennis Victoria Club Toolkit<br><a href="#">Process-if-a-confirmed-case-attends-a-tennis-venue.pdf</a> |
| Notification            | Notification will be made as per the guidelines  |